



Teaching Timetable

- I teach 40 weeks in the year matching up with school terms from Feb to Nov
- The all-inclusive fee has already been adjusted to account for school holiday periods
- Optional workshops in school holidays are included in standard fees
- Additional lessons during holidays may be booked and paid for on an individual basis

All-Inclusive Fee

- The all-inclusive fee for solo and buddy lessons is an annual charge paid over 10 months.
- The fee is not an hourly rate nor a per lesson fee.
- The fee is the same regardless of how many weeks and how many lessons are in each month.
- Payment can be made by bank transfer or cash.
- Payments are made at the beginning of the month (February, March, April, May, June, July, August, September, October, and November)
- Flexipack fees are paid in full and in advance.

Lesson Times

- Lessons are scheduled at a mutually agreed time when the student first joins Dragonfly Days Music Studio and remain the same for the rest of the calendar year.
- If a student/parent wishes to change their lesson time mid-year this can be discussed on a case-by-case basis. This is subject to availability and cannot be guaranteed.

Missed Lessons

- I do not offer make-up lessons or refunds if a student does not attend a lesson. I would already have used my time preparing learning material and your lesson time is reserved only for you.
- If a student/parent knows in advance they will miss a lesson, they should inform me in writing as soon as possible. I will provide learning material so students don't fall behind.
- Fees include two flex weeks which I may take off, if required, at my discretion.
- If for any reason I need to cancel more than these two flex weeks, I will offer a make-up lesson.

Health and Hygiene

- Students must immediately report to me if they, or a close contact, are affected by any illness, virus or contagious disease. Please do not come to lesson if you are ill or have cold and flu symptoms.
- I use WHO approved cleaning methods in-between students and hand sanitiser is available.
- In the case of increased social distancing restrictions, lessons will be online via Zoom.

Being on time

- If a student is late, the lesson starts when the student arrives and finishes at the scheduled time.
- For lessons in a student's home:- if the student is late, I will wait for 10 minutes. If the student arrives within this time, the lesson will proceed and finish at the scheduled time.

Practice Time

- Students will make better progress if they practice.
- Parents/carers can support practice by setting a regular time each day and removing distractions.

Remember if you're not sure about something or have a question, please get in contact.

